



**LESSEE #1 PERSONAL DATA**

Lessee Full Name \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Social Security # \_\_\_\_\_  
Email Address: \_\_\_\_\_ (optional)  
Other Phone ( ) \_\_\_\_\_  
Names of Dependents \_\_\_\_\_  
\_\_\_\_\_  
Dependents Date of Birth \_\_\_\_\_  
List All Pets \_\_\_\_\_  
Do you smoke? \_\_\_\_\_

**LESSEE #2 PERSONAL DATA**

Lessee Full Name \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Social Security # \_\_\_\_\_  
Email Address: \_\_\_\_\_ (optional)  
Other Phone ( ) \_\_\_\_\_  
Names of Dependents \_\_\_\_\_  
\_\_\_\_\_  
Dependents Date of Birth \_\_\_\_\_  
Do you smoke? \_\_\_\_\_

**LESSEE #1 RESIDENTIAL HISTORY (LAST 3 YEARS)**

Current Address \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Month/Year Moved In \_\_\_\_\_  
Reasons for Leaving \_\_\_\_\_  
\_\_\_\_\_  
Rent \$ \_\_\_\_\_  
Owner/Agent \_\_\_\_\_  
Phone ( ) \_\_\_\_\_

Previous Address \_\_\_\_\_  
Rent \$ \_\_\_\_\_  
Owner/Agent \_\_\_\_\_  
Phone ( ) \_\_\_\_\_

**LESSEE #2 RESIDENTIAL HISTORY (LAST 3 YEARS)**

Current Address \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Month/Year Moved In \_\_\_\_\_  
Reasons for Leaving \_\_\_\_\_  
\_\_\_\_\_  
Rent \$ \_\_\_\_\_  
Owner/Agent \_\_\_\_\_  
Phone ( ) \_\_\_\_\_

Previous Address \_\_\_\_\_  
Rent \$ \_\_\_\_\_  
Owner/Agent \_\_\_\_\_  
Phone ( ) \_\_\_\_\_

**LESSEE #1 - CREDIT HISTORY**

Have you declared bankruptcy in the past seven (7) years? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever been evicted from a rental residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you had two or more late rental payments in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever willfully or intentionally refused to pay rent when due? Yes \_\_\_\_\_ No \_\_\_\_\_

**LESSEE #2 - CREDIT HISTORY**

Have you declared bankruptcy in the past seven (7) years? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever been evicted from a rental residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you had two or more late rental payments in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever willfully or intentionally refused to pay rent when due? Yes \_\_\_\_\_ No \_\_\_\_\_

**LESSEE #1 - EMPLOYMENT INFORMATION**

Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed  
Employer \_\_\_\_\_  
Dates employed \_\_\_\_\_  
Position title \_\_\_\_\_  
Supervisor Name \_\_\_\_\_  
Phone( ) \_\_\_\_\_  
Salary \$ \_\_\_\_\_ per \_\_\_\_\_.  
(If employed by above less than 12 months, give name & phone of previous employer or school: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_  
Source/Contact Name \_\_\_\_\_

**LESSEE #2 - EMPLOYMENT INFORMATION**

Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed  
Employer \_\_\_\_\_  
Dates employed \_\_\_\_\_  
Position title \_\_\_\_\_  
Supervisor Name \_\_\_\_\_  
Phone( ) \_\_\_\_\_  
Salary \$ \_\_\_\_\_ per \_\_\_\_\_.  
(If employed by above less than 12 months, give name & phone of previous employer or school: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_  
Source/Contact Name \_\_\_\_\_

**REFERENCES**

**Banking Accounts:**

Bank Name \_\_\_\_\_ Account # \_\_\_\_\_  
Bank Name \_\_\_\_\_ Account # \_\_\_\_\_

**Personal Reference or Emergency Contact:**

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**LESSEE #1 Driver's License:**

Your Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

**LESSEE #2 Driver's License:**

Your Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

**Vehicle Information:**

Make / Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate State/Number \_\_\_\_\_

Make / Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate State/Number \_\_\_\_\_

**ADDITIONAL INFORMATION:**

Please give any additional information that might help Lessor evaluate this application? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**CONSENT AGREEMENT**

I/We do hereby consent to and authorize any representative of Transaction Realty and/ or their agents (TPS,Ilc) to obtain, verify and exchange information on any reports concerning me as are maintained by, but not limited to: City, County, State, Federal Law enforcement agencies, Credit reporting agencies, present and/ or past employers, present and/ or past residences. I understand that any information obtained may be considered by Transaction Realty and/or their agent in their sole discretion, as a factor in decisions they make, with respect to the condo/house for which I am applying. (Initials: \_\_\_ / \_\_\_)

Furthermore, I hereby release and hold harmless: agents, owners and affiliates of, but not limited to their officers, directors, employees, agents, law enforcement agencies, credit reporting agencies, present and or past employers, present and/ or past residencies, it's officers and employees that shall provide information to Transaction Realty and/ or their agents upon request, from and against any and all claims, demands suits or expenses arising from or related to the content validity or handling of said reports.

(Initials: \_\_\_ / \_\_\_)

I/We hereby certify that the information contained in this application for lease is accurate, full and complete. I/We have read the Resident Selection Policy and fully agree to abide by its criteria. Any discrepancy or lack of information will result in immediate rejection of this application. I/We understand that this is an application for a rental home and DOES NOT constitute a lease agreement in whole or part. I/We hereby acknowledge a NON-REFUNDABLE APPLICATION FEE OF \$50.00 (Single Applicant), \$75.00 with a Co-Applicant to be used in the processing of this application, once an application is approved a lease must be signed within 48 hours, and the unit can ONLY be held for no longer than 2 weeks unless agreed to in writing otherwise. (Initials: \_\_\_ / \_\_\_)

Applicant:

Co-Applicant:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



\*Kelly Fields is a licensed Realtor through Transaction Realty